

SMART KIDS TRANSPORTS



Child (1): _____ Child (2): _____

Child (3): _____ Child (4): _____

Child Birthdate (1) _____ (2) _____ (3) _____ (4) _____

Parent/Guardian Name: _____

Address: _____

Phone: _____ Alternate Phone: _____

Parent(s) E-mail: _____

School Name: _____ Grades: _____

Emergency Contact Person 1: _____ Phone _____

Emergency Contact Person 2: _____ Phone _____

Please Choose Your Package:

____ Route A: Amana Academy

____ Route B: North Springs High School, Riverwood High School, or Ridgeview Charter School

____ Route C: FAST Academy North Route

____ Route D: International Charter School Academy North Route

____ Route E: FAST Academy, International Charter School Academy South Route

Smart Kids Parent Agreement

I, _____, parent or guardian of _____
grant Smart Kids Transports, LLC permission to transport my child to and from school for the
20__ - 20__ school year. I also agree to all rules, policies and procedures listed below.

Parent Signature: _____ Date _____

Passenger Rules

- Riders are expected to arrive 5 minutes before departure times. Expect the bus to pull off at those times. PLEASE BE ON TIME! If you are not on time to your stop, the SKT bus WILL LEAVE YOU!!
- Your students must remain seated at all times while the bus is moving.
- Smart Kids Transports reserve the right to assign riders to certain seats to promote order.
- No food, candy or chewing gum on the bus. Water is allowed.
- Your students must keep their hands and feet to themselves at all times.
- No fighting or horseplay while on the bus. This will result in immediate suspension.
- No name calling or put downs.
- Treat everyone (fellow students and any SKT staff) aboard the bus with respect.
- No vandalism of any kind will be tolerated. Damage fees will be assessed to parents/guardians if vandalism is to company property.

Policies

- Stop times are **departure times**. Each student is expected to be at the stop at least 5 minutes prior to the scheduled time to avoid missing the bus.
- All payments are due on the scheduled due date in order for services to be rendered for the month. If your payment is received after 11:59pm on the due date, you will be assessed the late fee. Time stamps will determine submission time and date.
- **No payment, no services! No student can ride without monthly payments being submitted!**
- Any late payments will be assessed a \$35 fee. No exceptions!
- Any insufficient checks/funds will be assessed a \$35 fee and/or any other bank fees associated.
- Smart Kids Transports is NOT responsible for lost, stolen, left or damaged items while aboard our vehicles. Any items of value should be left at home.
- **All payments are monthly fees and due every 4 weeks.** These monthly fees are due in the absence of your child and are expected every week. These absences include but are not limited to field studies, vacations, sick days, suspensions or any inclement weather.
- **Fees cannot be prorated.**

- Each family will be issued a ONE half-off courtesy pass. This pass can be used when your students are out for an entire week due to vacation, illness, religious holidays, etc. Passes may only be used with advance notification. These passes cannot be used for field studies or inclement weather.
- Payments for weeks of school breaks and holidays will be discounted at 50%. This includes Thanksgiving, Winter and Spring break.
- In the event of any inclement weather, SKT will make the executive decision to suspend services regardless of FCS decisions. If you would like for your child to attend school on those dates, you will be responsible for transporting your own students.
- **ALL FEES AND PAYMENTS ARE NON-REFUNDABLE.**
- In the event of a severe illness, which includes but is not limited to, vomiting, diarrhea, skin rashes such as wring worms etc., head lice, or any airborne or contagious diseases of your student, SKT will not be able to transport your child. Parents must pick up their children to prevent the widespread of any contagious illness.
- In the event of a mechanical breakdown, safety issue, etc., student routes may be combined. Our goal is to get all of our students to/from school in a safe and timely manner. We will never leave any students behind in any of these circumstances.
- SKT reserves the right to terminate services/contract at any time.
- Please address all questions and concerns during normal business hours, which are Monday through Friday from 9:00am-6:00pm. Please allow at least one business day to receive a follow-up call. Email is preferred for an expedited response.
- Passenger services are an annual contract for the given school year. Parents are contracted from August to the following May of the current school year.
- **Only Smart Kids staff and students are allowed on our buses.** No parents are allowed onboard of any Smart Kids vehicles at any time for any reason for the protection of our students.
- If you would like for your students to be left at a stop, a waiver must be signed releasing Smart Kids Transports from any and all risk.
- Late pick-up fees are \$1 per minute per student and parents must sign their students out if driver has to wait with them at stop or bus lot after the drop-off time. The fee is paid directly to the driver for their time waiting with your student.
- Group messaging is for the sole purpose of transportation updates such as late arrivals or traffic delays. Parents should direct any complaints, question or concerns to our email.
- Cancellations fees will be incurred if you terminate your contract during the school year. The fee is \$100 per student. If you submit your cancellation notice within 14 business days of your last date of service, the fee will be discounted at \$50 per student.
- Smart Kids Transports will strictly enforce all rules, policies and procedures. Please respect and adhere to all SKT rules.

Procedures

- Any violation of rules will first result in a letter home that must be signed and returned to the driver the following school day.
- Failure to do this will result in a phone call home or possible suspension.
- Repeated offenses will result in a longer suspension or an indefinite suspension.
- Smart Kids Transports has full authority to suspend any rider indefinitely. All decisions regarding suspensions are solely up to the Smart Kids Transports staff.

*Rules, Policies, Procedures and Pricing are subject to be updated and/or changed without notice.

I, _____, agree to and understand ALL of the rules, policies and procedures of Smart Kids Transports, LLC. I do understand that late fees and penalty fees will be assessed according to the policies above.

Parent Signature: _____ Date _____